001 Purpose - To prescribe policies and procedures for certification of Reserve Officers

002 Scope - Applicable to the Council Center, Law Enforcement Agencies, and Reserve Officers

003 Reference - State Statutes 81-1410, 81-1439 and 81-1444, Title 79, Chapter 2, Chapter 5, Chapter 8, Chapter 9

004 General

004.01 The standards for admission to Reserve Officer Certification Training shall be the same standards as set forth for law enforcement officers in State Statute 81-1410, 81-1439, and Title 79, Chapter 8.

004.02 Agencies are required to report the appointment of Reserve Officers and make application for attending Reserve Officer Certification training under the same standards as set forth in Title 79, Chapter 2.

004.03 The Council may grant a waiver of the statutory requirement of the completion of Reserve Officer certification training within one year of appointment under the same conditions as set forth in Title 79, Chapter 8 for law enforcement officers.

004.04 Reserve Officer certification training shall be conducted by or under the supervision of the Center. Such training may be provided at the Center, at regional sites or through distance learning or a combination of the above as approved by the Council.
004.05  The Reserve Officer certification curriculum shall be approved by the Council. Reserve Officer certification shall be provided at least biannually as determined by the Center.

004.06  Reserve Officer Certification shall be given by the Council when:

004.06A  A person has met all standards for admission to an academy and successfully completed Reserve Officer certification training.

004.06B  The person completes the Code of Ethics and submits it to the Center and the Center has received a Change in Status Report from the agency reflecting appointment as a Reserve Officer.

004.07  Reserve Officer Certification Status

004.07A  Active Status – Active status for a person appointed as a reserve officer shall follow the same criteria as set forth for a law enforcement officer in Title 79, Chapter 4, Section 004.01B with the exception of having a valid reserve officer certificate.

004.07B  A person with active Reserve Officer status maintains his/her status by meeting the same criteria for law enforcement officers set forth in Title 79, Chapter 4, Section 004.01B.

004.07C  Inactive Status: Inactive status refers to persons who have previously been classified as being in active status but are no longer appointed as a Reserve Officer and is not exercising law enforcement powers.

004.07D  A person with inactive status must meet the following standards to return to active status as a law enforcement officer:
004.07D(1) Meet the minimum standards required for certification as a reserve officer in the State and testify on a Council approved form that no acts or events have transpired in their life since the submission of their personal character affidavit that would affect their certification.

004.07D(2) Be appointed as a Reserve Officer in accordance with State Statute within five calendar years of being classified on Inactive status.

004.07D(3) Submit a new Code of Ethics to the Center.

004.07D(4) Complete the State handgun qualification course and possess a valid CPR card.

004.07D(5) Complete the Reserve Officer certification training course if the length of inactive status is greater than five calendar years.

004.07D(6) Submit a certification activation fee that is set by the Council on an annual basis with the submittal of the agency Change in Status showing the person appointed as a Reserve Officer.

004.07E Suspended Status - A reserve officer’s certification may be suspended under the same criteria as set forth in Title 79, Chapter 4, Section 004.04.

004.07F The procedures set forth in Title 79, Chapter 4, Section 004.04B shall be followed in processing violations involving the suspension and reactivation of suspended reserve officer certification.
004.07G The Director shall activate a suspended certification upon receipt of documentation that the conditions for reactivation have been met. The Director shall notify the Council of the action at their next regular meeting. The Director shall also notify the same entities as listed in 004.04B(2) that the reserve officer’s certification has been reactivated.

004.07H Revoked Status

004.07H(1) A reserve officer’s certification may be permanently revoked. A person whose certification has been revoked cannot exercise law enforcement powers in the State and is not eligible for reinstatement of his/her certification.

004.07H(2) The procedures governing the revocation of certification are addressed in Title 79, Chapter 9.

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