

Title 78, Nebraska Commission on Law Enforcement and Criminal Justice  
Chapter 8, Juvenile Diversion Data Collection

001 PURPOSE: To establish procedures governing the reporting of juvenile diversion data to the Nebraska Commission on Law Enforcement and Criminal Justice, hereafter referred to as Commission.

002 SCOPE: Applicable to all county attorneys or city attorneys of a county or city which has a juvenile diversion program, and juvenile diversion program personnel on behalf of those county and city attorneys.

003 REFERENCE: Nebraska Statute 43-260.07.

004 DEFINITIONS:

004.01: COMMISSION is the Nebraska Commission on Law Enforcement and Criminal Justice.

004.02: DIRECTOR OF JUVENILE DIVERSION PROGRAMS is the individual appointed by the Executive Director of the Commission who shall perform the duties as provided in Nebraska Revised Statute 81-1427.

004.03: JUVENILE CASE MANAGEMENT SYSTEM (JCMS): a secure data portal available as a subdomain to NCJIS, available to county and city attorney agencies to enter juvenile diversion data and utilize as a case management system.

004.04: JUVENILE DIVERSION PERSONNEL: Those individuals employed by the juvenile diversion program.

004.05: JUVENILE DIVERSION PROGRAM: A program established pursuant to Nebraska Revised Statute 43-260.02.

004.06: JUVENILE DIVERSION SERVICE: Services offered to the juvenile diversion program participant directly by a program established pursuant to Nebraska Revised Statute 43-260.02.

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004.07: NEBRASKA CRIMINAL JUSTICE INFORMATION SYSTEM (NCJIS): a secure data portal available to criminal justice professionals providing access to a variety of criminal justice data for operational use. NCJIS is hosted by the Commission.

004.08: NCJIS ADMINISTRATOR is the person designated by their agency to be responsible for creating NCJIS accounts, resetting passwords, renewing certificates, and monitoring agency NCJIS usage.

004.09: DE-IDENTIFIED DATA: Data in the form of counts with information removed or masked that could lead to the individual identification of the person to which the data applies.

005 PROCEDURE: Procedure for collection of juvenile diversion data from all county and city attorney established juvenile pretrial diversion programs .

005.01A Data Reporting: Individual level youth data must be submitted electronically through the Juvenile Case Management System (JCMS) accessible through the Nebraska Criminal Justice Information System (NCJIS). Each county or city attorney requiring access to JCMS will enter into a Memorandum of Understanding (MOU) with the Commission regarding access and data usage. Individual certificates for JCMS access can be obtained through the county or city attorney NCJIS Administrator or by contacting the Commission.

005.01B Data will be submitted by January 30 of each year by entering all individual youth data required by this chapter into the JCMS. Juvenile diversion program personnel, if other than the county or city attorney, will enter the data and submit on behalf of the county or city attorney. County and city attorneys will validate the accuracy of the data regarding the youth served submitted on their behalf and instruct juvenile diversion program personnel to correct inaccuracies before being submitted. County or city attorneys must provide juvenile diversion personnel with their own NCJIS certificate with JCMS access.

005.01C Juvenile diversion program personnel will keep individual level data updated in order to have current data in JCMS at all times. The juvenile diversion program personnel providing the juvenile diversion service will be the one entering the individual level data within seven calendar days from date of referral to the program.

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005.02 Required Data: The data variables required to be entered into the JCMS and submitted to the Commission will comply with the diversion program type requirements within the Required Variables for the Juvenile Case Management System (JCMS) document produced by the Commission and published on the Commission website. This document will be published by May 1 and go into effect July 1 of each year. Juvenile diversion programs with an established data feed into the JCMS will have six months from the effective date to update their feed to include all required variables.

006 Data Use: The Commission will maintain and compile the juvenile diversion data and prepare an annual report on the status of juvenile diversion in Nebraska. The Commission may distribute, release, and make available upon request aggregate de-identified juvenile diversion data. Juvenile diversion data will be part of the common dataset established pursuant to Nebraska Revised Statute 43-2404.02. Data received will also be used in statewide planning efforts, determining training needs, and funding priorities.

Revised: \_\_\_\_\_

~~Effective Date: December 11, 2005~~