CHAPTER 6; THE LICENSEE SEAL

6.1 Use of the Seal

6.1.1 Each person licensed as an architect or professional engineer is required to acquire a seal which bears the licensee's name, his or her license number, the words "State of Nebraska" and whether the individual is licensed to practice as a professional engineer, with discipline specified, or an architect.

6.1.2 The purpose of requiring each architect or professional engineer to acquire a seal is to assist in identification of the design professional responsible for work performed under the requirements of Neb. Rev. Stat. §§ 81-3401 through 81-3455.

6.1.3 The seal used by a licensee, whether an embossing, computer generated, or other type of seal shall be legible. In the absence of legibility, the seal is invalid.

6.1.4 The responsible architect or professional engineer shall identify all work that he or she has prepared as well as all work that has been prepared under the licensee's direct supervision by applying his or her seal to each sheet of original drawings.

6.1.5 All specifications, reports, studies, and other documents prepared as professional engineering or architectural service shall be sealed on the title page and/or the first page as well as the last page of the document by the individual licensee responsible for the work. Two or more licensees may affix their signatures and seals to a sheet provided it is designated by a note under the seal the specific subject matter for which each is responsible.

6.1.6 No seal shall be valid unless the licensee signs his or her name across the face of the seal and indicates the date on which the material was signed.

6.1.7 Documents clearly marked as "Draft" prepared for preliminary submission and review do not require the professional's seal, signature, and date, including documents prepared for a client or governmental agency unless otherwise required by that entity.

6.1.8 It is the responsibility of the licensee to provide adequate security over their seal and signature wherever it appears, regardless of whether the seal and signature is produced

electronically or by other means. ~~Documents placed on the internet shall not include a seal unless they also contain an electronic signature protected with an electronic revision approval system.~~

~~6.1.9 An electronic revision approval system is an authentication process that is attached to or logically associated with an electronic document, and must be:~~

~~6.1.9.1 Unique to the person using it;~~

~~6.1.9.2 Capable of verification;~~

~~6.1.9.3 Under the sole control of the person using it; and~~

~~6.1.9.4 Linked to the document in such a manner that the electronic signature is invalidated if any data in the document is changed.~~

6.2 Prototypical Projects

6.2.1 Documents prepared for projects that are designed by other architects and professional engineers to be built in several locations with only site adaptation, may be sealed by a Nebraska licensee under the following conditions:

6.2.1.1 Written permission of the original architect(s) and/or professional engineer(s) to adapt the documents.

6.2.1.2 Acceptance of full responsibility for the documents.

6.2.1.3 Provision of a coordinating professional, if required.

6.2.1.4 ~~Removal or invalidation of previous title blocks or seals~~.

~~6.2.1.5~~ Complete review for code compliance and coordination.

6.2.1.~~6~~5 Documentation of all changes made to the documents.

6.3 The Coordinating Professional

6.3.1 The board recognizes the following as interpretations of coordinating professional provisions of the E&A Act:

6.3.1.1 The Coordinating Professional is a licensed professional member of the design team.

6.3.1.2 The Coordinating Professional's seal connotes coordination of design disciplines, but does not signify responsible charge for the work.

6.3.1.3 The Coordinating Professional may not practice outside his or her expertise.

6.3.1.4 The Coordinating Professional shall act as project liaison with the governing building official.

6.3.1.5 The Coordinating Professional shall not comprise nor act as a construction manager, a general engineering consultant, a contractor, a developer, or a design builder unless qualified as a licensed professional member of the design team.

6.3.2 The intent of the Coordinating Professional requirement is to verify that all design disciplines involved in a project are working in coordination with one another, and that any changes made to the design are approved by the corresponding discipline, so that life, health, safety, and welfare are not compromised.

6.3.3 The Coordinating Professional's role is applicable primarily during a project's design, both before and during construction.

6.3.4 The designation of the coordinating professional may be transferred between licensed professional members of the design team on a particular project.

6.3.5 The Coordinating Professional should use the following language in conjunction with their individual seal for identification as the Coordinating Professional: "I, (name of licensee), am the Coordinating Professional on the (name of project) project."