

NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

May 19, 2017

HARRISON VILLAGE CHILDCARE, INC.

Tom Wolf, Owner
16944 Audrey Street
Omaha, NE 68136

Dear Mr. Wolf:


In accordance with the letter written by Jo Pfeiffer, Child Care Licensing Supervisor, on May 17, 2017, your original License to operate a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective May 17, 2017, and it will remain in effect until November 17, 2017. Upon completion of this term, a new license will be issued to the Child Care Center.

At this time we ask that you submit your current license by return mail, within the next seven (7) days, to DHHS, Division of Public Health, Licensure Unit, Attn: Marsha Wandersee, 301 Centennial Mall South, Lincoln, NE 68509-4986.

If you have any questions, please contact Jo Pfeiffer, Child Care Licensing Supervisor, at (402) 595-3335.

Sincerely,

^


Becky Wisell, Administrator
Licensure Unit
301 Centennial Mall South
Lincoln, NE 68509-4986

BW/dcp

cc: Children's Services Licensing

This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

State of Nebraska

Department of Health and Human Services
Division of Public Health

HARRISON VILLAGE CHILDCARE INC

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an
Operating **Child Care Center**

located at: **16944 AUDREY ST Omaha NE 68136**

A maximum of **174** children in ages **6 WKS to 12 YRS** may be in attendance at any one time during the hours of **0600 to 1830** on **MTWTHF**.

HARRISON VILLAGE CHILDCARE INC is hereby issued License No. **CCC9548**
whose status is **Active-Corrective Action Status** effective from **05/17/2017**

Amended: 05/17/2017

Given under the name and Seal of the Department
of Health and Human Services Regulation and
Licensure of the State of Nebraska at Lincoln on
May 22, 2017.



Thomas L. Williams, MD, MPH, Director
Director, Division of Public Health
Department of Health and Human Services



Division of Public Health

State of Nebraska
Dave Heineman, Governor

1313 Farnam 3rd Floor, Omaha, Ne. 68102

May 17, 2017

CERTIFIED MAIL

Harrison Village
16944 Audrey Street
Bellevue, Ne. 68136

Dear Tom Wolf, Licensee/Megan Kaup, Director:

The Nebraska Department of Health and Human Services, Office of Children's Services Licensing received your Plan of Correction. The attached corrective action plan has been reviewed and approved effective 05/17/2017

A new license, identified with 'Corrective Action Status' will be mailed to your facility. The new license is to be posted in a prominent location. The license status will be in effect for a period from the date of approval, 05/17/2017 to 11/17/2017.

Compliance with the terms of the Corrective Action Status will be monitored by announced and unannounced inspections to your facility by Child Care Licensing staff. Any violation may be grounds for discipline as the Office of Children's Services Licensing program may determine appropriate.

If you have questions regarding this letter, please contact Dawn Kozak, Child Care Inspection Specialist at 402-595-3206 or me.

Sincerely, 

Jo Preiffer, Child Care Licensing Supervisor
Children's Services Licensing
Nebraska State Office Building, 3rd floor
1313 Farnam St.
Omaha, NE 68102

Cc: Dawn Kozak, Child Care Inspection Specialist
Marsha Wandersee, Administrative Assistant II

Kozak, Dawn

From: Harrison Village
Sent: Wednesday, April 19, 2017 10:23 AM
To: Kozak, Dawn
Subject: Re: CAS
Attachments: transition checklist.xlsx

Dawn,

Here is a copy of the checklist Jamie and I have come up with to monitor the classrooms are filling out the sheets. Each room has a binder with the checklists in them that we will go around and check.

I will get you the copies of the Playground Safety Training after we complete it.;

Let me know if there is anything else you need.

Thanks,

Megan Kaup

Harrison Village Childcare

16944 Audrey St. Ste 1

Omaha, NE 68136

Phone: 402-932-0025

Fax: 402-932-7990

From: Kozak, Dawn <Dawn.Kozak@nebraska.gov>

Sent: Monday, April 17, 2017 10:12:49 AM

To:

Subject: CAS

Tom/Megan- We reviewed the information you submitted for the CAs involving the child left on the playground. I am requesting 2 additional pieces of information:

- 1) Once obtained please provide copies of the certificates for the Playground Safety Training
- 2) A document that will be used by Mega/and Jaime to document they are monitoring the transition checklist.

Thanks.

Dawn Kozak, B.A., M.S., RRT, LMHP, CPC

Child Care Inspection Specialist,

402-595-3203

APR 10 2017

Harrison Village Childcare

16944 Audrey Street

Omaha NE 68136

Corrective Action Plan

- 1) A child was left unattended on playground for approximately 10 minutes on March 9, 2017.
- 2) a. We have implemented a tracking sheet the teachers are to fill out when going out to the playground. The Harrison Village Transition Count Procedure is as follows:
 - Fill in the date and Classroom
 - Fill in children's names who are present
 - As a child walks out of the room to go to the playground mark them out
 - As a child enters the playground mark them in
 - If a child leaves while on the playground write P/U in the in box
 - If a child gets dropped off while on the playground add them in on the child's name section and write D/O in the In box
 - Total the children when you get on the playground and again when back in the classroom and initial
 - Repeat steps for going back into the classroom
- b. The Transition Count Procedure has been added to our New Employee Training Manual
- c. We have also reminded all staff that they need to do a visual sweep of the entire playground before shutting the door to ensure all children have made it inside the building.
- d. We are holding a Playground Safety Training on Thursday, April 27th here at the center taught by Gina Ewing.
- 3) Please see attached Transition Count Checklist Spreadsheet and employee signatures signifying that they understand and will follow the procedures.
- 4) Megan Kaup, Director and Jamie Roschke, Assistant Director are both in charge of monitoring that each classrooms Transition Count Spreadsheet are being utilized. They will do this by visually checking throughout the day while kids are transitioning from the playground as well checking over the logs. The logs will be turned in and filed at the front desk. Tom Wolf, Licensee will be looking through the Transition Count Log Binders to ensure they are being filled out correctly and used during every playground transition.
- 5) We implemented these procedures on March 10, 2017 and have been following them.


Megan Kaup


Jamie Roschke


Tom Wolf

March 29, 2017

Certified Mail and Regular Mail

Harrison Village
16944 Audrey St.
Omaha, NE. 68136

Dear Tom Wolf , licensee/ Megan Kaup, Director:

Nebraska Revised Statutes, section 71-1911 (4), of the Child Care Licensing Act, provides that the department may place a license on Corrective Action Status... A non-disciplinary probationary license may be issued for the licensee to operate under Corrective Action Status if the department determines that:

- a) The Licensee is unable to comply with all licensure requirements and standards or has had a history of noncompliance;
 - b) The effect of non compliance with any rule or regulation does not present an unreasonable risk to the health, safety or well-being of children or staff; and
- The Licensee has a written plan of correction that has been approved by the department.

FACTS:

On 3-9-17, A 21 month old male child, was left unattended on the playground for a minimum of 10 minutes and staff directly responsible for supervision were unaware the child was missing.

REGULATORY BASES:

391 NAC 3-006.01 Licensee Requirements:

Ensure the center is administered and managed appropriately.

Maintain compliance with all applicable state statutes and school-age only regulations.

391 NAC 3-006.02 Director Requirements

Be responsible for the center's compliance with rules and regulations.

391 NAC 4-006.19 Supervision of Children

Adequate and appropriate supervision must be provided to children at all times children are in attendance, including during outdoor play. Ultimate responsibility for supervision rests with the licensee.

Based on the facts presented above and the regulations violated, the department is placing your operating license on Corrective Action Status for a period of six (6) months.

Corrective action status is voluntary and the decision regarding the placement on corrective action status is not appealable. However, you are required to submit a written Plan of Correction that must be approved by the department. The following items must be included in your written Plan of Correction:

- 1) Identification of issue(s) of concern
- 2) Provisions for how you will correct and maintain compliance;
- 3) Specify the written documentation to be provided to the Department.
- 4) Identify who is responsible (include position titles) for corrections and maintenance of compliance; and
- 5) Timelines

Please submit your written Plan of Correction to Dawn Kozak Child Care Inspection Specialist, Nebraska Department of Health and Human Services, Office of Children's Services Licensing, 1313 Farnam Street, 3rd Floor, Omaha, NE 68102 **within ten calendar days** after you receive this letter.

If you do not submit a written Plan of Correction, or the written Plan of Correction is not approved, the department may discipline your license by imposing one or a combination of the following types of Disciplinary Action:

1. Issue a probationary (disciplinary) license;
2. Suspend or revoke a provisional, probationary, or operating license;
3. Impose a civil penalty of up to five dollars per child, based upon the number of children for which the program is authorized to provide child care effective date of finding violation, for each day the program is in violation;
4. Establish restrictions on new enrollment of the program;
5. Establish restrictions or other limitations on the number of children, or the age of the children served in this program; or
6. Establish other restrictions or limitations on the type of service provided by the program.

If you have questions regarding the letter, please contact Dawn Kozak Child Care Inspection Specialist at 402-595-3203 or Jo Pfeiffer, Child Care Licensing Supervisor at 402-595-3335.

Sincerely,

Jo Pfeiffer, Child Care Licensing Supervisor
Office of Children's Services Licensing
1313 Farnam St., 3rd floor
Omaha, NE 68102

CC Dawn Kozak, Child Care Inspection Specialist
Marsha Wandersee, Administrative Assistant II
Heather Stryker, DHHS Resource Developer Supervisor