

NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

August 31, 2017

ADVENTURES ON DISCOVERY DRIVE

BG Childcare, Inc., Owner

Holly R. Goodman, Licensee/Director

5352 South 136th Street

Omaha, NE 68137

Dear Ms. Goodman:

In accordance with the letter written by Jo Pfeiffer, Child Care Licensing Supervisor, on August 23, 2017, your original License to operate a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective August 10, 2017, and it will remain in effect until February 10, 2018. Upon completion of this term, a new license will be issued to you.

At this time we ask that you submit your current license by return mail, within the next seven (7) days, to DHHS, Division of Public Health, Licensure Unit, Attn: Rita Krusemark, 301 Centennial Mall South, Lincoln, NE 68509-4986.

If you have any questions, please contact Jo Pfeiffer, Child Care Licensing Supervisor, at (402) 595-3335.

Sincerely,

Becky Wisell, Administrator
Licensure Unit
301 Centennial Mall South
Lincoln, NE 68509-4986

BW/dep

cc: Children's Services Licensing

This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

State of Nebraska

Department of Health and Human Services
Division of Public Health

BG CHILDCARE INC

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an
Operating Child Care Center

located at: 5352 SOUTH 136th ST Omaha NE 68137

A maximum of 75 children in ages 6 WKS to 13 YRS may be in attendance at any one time during the hours of 0600 to 1800 on MTWTHF.

ADVENTURES ON DISCOVERY DRIVE owned by BG CHILDCARE INC is hereby issued License
No. CCC9541

whose status is Active-Corrective Action Status effective from 08/10/2017

Amended: 08/10/2017

Given under the name and Seal of the Department
of Health and Human Services Regulation and
Licensure of the State of Nebraska at Lincoln on
September 1, 2017.



Thomas L. Williams, MD Chief Medical Officer
Director, Division of Public Health
Department of Health and Human Services

NEBRASKA

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DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

August 23, 2017

CERTIFIED MAIL

Adventures on Discovery Drive
Owned by BG Childcare INC.
5352 South 136th Street
Omaha, NE. 68137

Dear Holly Goodman, Director/Licensee:

The Nebraska Department of Health and Human Services, Office of Children's Services Licensing received your Plan of Correction. The attached corrective action plan has been reviewed and approved effective 08/10/2017.

A new license, identified with 'Corrective Action Status' will be mailed to your facility. The new license is to be posted in a prominent location. The license status will be in effect for a period from the date of approval, 08/10/2017 to 02/10/2018.

Compliance with the terms of the Corrective Action Status will be monitored by announced and unannounced inspections to your facility by Child Care Licensing staff. Any violation may be grounds for discipline as the Office of Children's Services Licensing program may determine appropriate.

If you have questions regarding this letter, please contact Dawn Kozak, Child Care Inspection Specialist at 402-595-3206 or me.

Sincerely, /

Jo Pfeffer, Child Care Licensing Supervisor
Children's Services Licensing
Nebraska State Office Building, 3rd floor
1313 Farnam St.
Omaha, NE 68102

Cc: Dawn Kozak, Child Care Inspection Specialist

Kozak, Dawn

From: Adventures Childcare <adventureschildcare@nebraska.gov>
Sent: Thursday, August 10, 2017 9:37 AM
To: Kozak, Dawn
Subject: Re: Corrective action
Attachments: Outside Activity Procedure.docx

Dawn-

I have attached our outside activity procedure. This is attached to a clipboard for each classroom, where they would put their outside lists when going out. It shows their checklist for going out, while out, and returning inside. We have chose to not use a specific form for checking in and out, but to have the staff write the list with the children's names so they have to physically see them and put their name on the list. Their list goes out with them and another list is provided for myself or the assistant to double check. Staff is to take clipboard with list and note any children leaving from the playground when/if needed. (We have not had children out at end of day yet so this will get some use this upcoming week and will adjust as we use it and see its functionality)

We have spent a lot of time over the last couple weeks ensuring staff understand the procedure and policy for taking kids outside or off premise. All current staff have been retrained on our expectations of the procedure and the importance of being more aware of their head counts and child whereabouts. For incoming staff, the activity procedure has been added to our policy/procedure handbook and is gone over at orientation.

Please let me know if you have any further questions or need anything further from me at this time.

Thank you!

Holly Goodman
Director

On Mon, Aug 7, 2017 at 11:04 AM, Kozak, Dawn <Dawn.Kozak@nebraska.gov> wrote:

Holly: After reviewing the information you submitted in response to the corrective action with my supervisor she is requesting a few additional items. Please provide us with the following documents:

- A copy of the checklist staff will use to check children in/out
- A copy of the form that will be used for head counts
- An explanation of what you will do to make sure each staff member comprehends and practices the standards identified

Once the above documents have been received and approved a letter will be mailed acknowledging you plan has been approve. Thanks.

.....?, RRT, CPC, LMHP

Child Care Inspection Specialist-Public Health

Nebraska Department of Health and Human Services

Office: 402-595-3203, Fax: 402-5951657

Plan of Correction

Due to the incident that occurred on 6/21/17, when a 3 yr old female was left unattended on the playground at our facility for approximately 10 minutes, we have created and put in place a Plan of Correction that states the following:

Rules, regulations, and procedures for leaving the facility:

- Before leaving the facility, Lead Teachers are required to have a list in hand of each child attending the outing, and a copy is to be turned into the Director and or Assistant Director along with a final head count, which must be approved by one of us.
- Head counts must be conducted before leaving, during and before re-entering the facility by the Lead Teacher of the class. The Staff Support member is in charge of doing a walkthrough of the playground to ensure that all children are with the group.
- While children are out on the playground, there must be a teacher at each entrance/exit at all times to ensure that no one is let in or out of the establishment without the teacher's acknowledgment.
- Furthermore, bathroom breaks and drinks are always done as a group so no teacher is left out of proper ratio, and every child is always accounted for.
- The Director and Assistant Director are responsible for making sure that each staff member fully comprehends and practices these standards at all times.
- End of day procedure: if parents arrive to pick up their child the teacher standing by the front entrance must make sure no child exits the gate until their parent has approached the entrance. They must also have a list of all kids on the playground and be recording the time that the child was picked up, keeping their head count always up to date. This will be checked with the staff member in charge when returning inside for the day

If in the event that a child is not accounted for and left unattended necessary disciplinary action will be taken to the fullest extent, up to including immediate termination. Any and all issues will be reported directly to the center director and sent on to licensing immediately following.

Outside Activity Procedure

Going Out:

- Line children up and make a list of all children going along
- Double check list and attached head count number
- Provide copy of list to Director or Assistant
- Double check lists with Director or Assistant

While Outside:

- Staff should be alert and aware of children's whereabouts at all times
- If more than one staff member is present, one should be able to see each exit
- Staff should routinely walk and check head count of children

Returning Inside:

- Line children up along outside wall
- Roll call children to verify their presence
- Double check all play structures to ensure all children are ready to return inside
- Check with Director or Assistant to verify list of departing vs. returning head counts

Kozak, Dawn

To: Adventures Childcare
Subject: Corrective action

n)

Holly: After reviewing the information you submitted in response to the corrective action with my supervisor she is requesting a few additional items. Please provide us with the following documents:

- A copy of the checklist staff will use to check children in/out
- A copy of the form that will be used for head counts
- An explanation of what you will do to make sure each staff member comprehends and practices the standards identified

Once the above documents have been received and approved a letter will be mailed acknowledging you plan has been approve. Thanks.

[Signature], RRT, CPC, LMHP

Child Care Inspection Specialist-Public Health
Nebraska Department of Health and Human Services
Office: 402-595-3203, Fax: 402-5951657

July 12, 2017

Certified Mail and Regular Mail

Adventures On Discovery Drive
Owned by BG Childcare Inc.
5352 South 136th Street
Omaha, NE. 68137

Dear Holly Goodman, Licensee/Director:

Nebraska Revised Statutes, section 71-1911 (4), of the Child Care Licensing Act, provides that the department may place a license on Corrective Action Status. A non-disciplinary probationary license may be issued for the licensee to operate under Corrective Action Status if the department determines that:

- a) The Licensee is unable to comply with all licensure requirements and standards or has had a history of noncompliance;
 - b) The effect of non compliance with any rule or regulation does not present an unreasonable risk to the health, safety or well-being of children or staff; and
- The Licensee has a written plan of correction that has been approved by the department.

FACTS:

On 6/21/2107 a 3 year old female child, was left unattended on the playground for a approximately 10 minutes and staff directly responsible for supervision were unaware the child was missing, as staff were allowing children to go to and from the playground on their own without being accompanied by a staff member. On 6/21/17, a child was sent to the playground and staff supervising the playground were not aware the child was on the playground.

REGULATORY BASES:

391 NAC 3-006.16B Staffing Requirements

Be responsible for the center's compliance with rules and regulations.

391 NAC 4-006.19 Supervision of Children

Adequate and appropriate supervision must be provided to children at all times children are in attendance, including during outdoor play. Ultimate responsibility for supervision rests with the licensee.

Based on the facts presented above and the regulations violated, the department is placing your operating license on Corrective Action Status for a period of six (6) months.

Corrective action status is voluntary and the decision regarding the placement on corrective action status is not appealable. However, you are required to submit a written Plan of Correction that must be approved by the department. The following items must be included in your written Plan of Correction:

- 1) Identification of issue(s) of concern
- 2) Provisions for how you will correct and maintain compliance;
- 3) Specify the written documentation to be provided to the Department.
- 4) Identify who is responsible (include position titles) for corrections and maintenance of compliance; and
- 5) Timelines

Please submit your written Plan of Correction to Dawn Kozak, Child Care Inspection Specialist, Nebraska Department of Health and Human Services, Office of Children's Services Licensing, 1313 Farnam Street, 3rd Floor, Omaha, NE 68102 **within ten calendar days** after you receive this letter.

If you do not submit a written Plan of Correction, or the written Plan of Correction is not approved, the department may discipline your license by imposing one or a combination of the following types of Disciplinary Action:

1. Issue a probationary (disciplinary) license;
2. Suspend or revoke a provisional, probationary, or operating license;
3. Impose a civil penalty of up to five dollars per child, based upon the number of children for which the program is authorized to provide child care effective date of finding violation, for each day the program is in violation;
4. Establish restrictions on new enrollment of the program;
5. Establish restrictions or other limitations on the number of children, or the age of the children served in this program; or
6. Establish other restrictions or limitations on the type of service provided by the program.

If you have questions regarding the letter, please contact Dawn Kozak Child Care Inspection Specialist at 402-595-3203 or Jo Pfeiffer, Child Care Licensing Supervisor at 402-595-3335.

Sincerely,


Jo Pfeiffer, Child Care Licensing Supervisor
Office of Children's Services Licensing
1313 Farnam St., 3rd floor
Omaha, NE 68102

CC Dawn Kozak, Child Care Inspection Specialist
Marsha Wandersee, Administrative Assistant II
Heather Stryker, DHHS Resource Developer Supervisor