



Division of Public Health

State of Nebraska
Pete Ricketts, Governor

August 8, 2016

Paul Illich, President
Southeast Community College
8800 O Street
Lincoln NE 68520

Dear President Illich:

This letter is to inform you that the Licensing Agreement you signed on February 4, 2016 regarding the Southeast Community College Child Development Center (license number CCC7744) has been terminated effective August 4, 2016.

If you have any questions, please contact me at the number below or Child Care Inspection Specialist, Teresa Neal at (402) 471-6730.

Sincerely,



Kathee Sanchez, Child Care Licensing Supervisor
Office Children's Services Licensing
Nebraska Department of Health and Human Services
301 Centennial Mall South
PO Box 94986
Lincoln NE 68509-4986
Kathee.sanchez@nebraska.gov
(402) 471-9193

Cc:
Teresa Neal, Child Care Inspection Specialist
CO file

LICENSING AGREEMENT

I, Paul Illich, President, hereby state and declare:

I am the Licensee of a Child Care Center, located at the Southeast Community College Child Development Center 8800 O Street, Lincoln, NE 68520.

I understand and agree to comply with all the Regulations Governing Licensure of Child Care Centers as long as Southeast Community College Child Development Center is licensed by the State of Nebraska to provide child care services.

I understand and agree to comply with:

391 NAC 3-006.01 Licensee Requirements: (In part) The licensee is responsible to maintain compliance with all applicable state statutes and child care center regulations.

391 NAC 3-006.02 Director Requirements: (In part) The director is responsible for managing the day to day operations of the child care center. The director must: 1. Be responsible for the center's compliance with rules and regulations; 8. Ensure that center staff identify and review incidents, accidents, complaints, and concerns, and monitor patterns and trends in overall operation and take action to alleviate problems.

391 NAC 3-006.19 Supervision of Children: Adequate and appropriate supervision must be provided to children at all times children are in attendance, including during outdoor play. Ultimate responsibility for supervision rests with the licensee.

391 NAC 3-006.30E Notification to the Department of Emergencies: When a child has been missing, lost, or left unsupervised on or off the premises

I understand and agree that this Agreement is based on the self report made on January 19, 2016 by Director Kari Schell regarding a child being left alone and unaccounted for possibly 10 minutes and not reporting this to the Office of Children's Services Licensing.

I understand and agree that children will be adequately and appropriately supervised at all times.

I understand and agree that the Department will be notified should a child be missing, lost, or left unsupervised on or off the premises.

I understand that Children's Services Licensing staff shall conduct announced or unannounced visits to my program to determine compliance with this Agreement.

I agree that this Licensing Agreement will be **prominently** posted with my Child Care Center License so that it is clearly visible to parents and agency representatives.

Any violation of this Agreement may be grounds for further negative action or discipline as the Nebraska Department of Health and Human Services, Division of Public Health, Licensure, Children's Services Licensing may deem appropriate.

This Agreement shall be effective from the signing of this Agreement until such time the Licensee receives written notification of its termination.

Witness

Date

[Signature]

2-4-16

Provider/Licensee

Street/Address

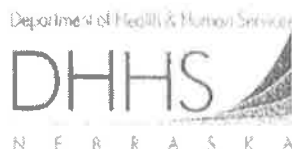
City and Zip Code

Date

301 S. 68th St

Lincoln NE 68510

2-4-16



Division of Public Health, Licensure Unit
301 Centennial Mall South, 3rd Floor, P.O. Box 94986
Lincoln, NE 68509-4986
Phone (402) 471-2115 FAX (402) 471-3577

Division of Public Health

State of Nebraska
Dave Heineman, Governor

September 26, 2011


SOUTHEAST COMMUNITY COLLEGE
CHILD DEVELOPMENT CENTER
301 South 68th Street
Lincoln, NE 68510

Dear Kari Schell, Director:

In accordance with the letter written by René Tiedt, Child Care Licensing Supervisor, on September 8, 2011, your original License to operate a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective September 8, 2011, and it will remain in effect until March 8, 2012. Upon completion of this term, a new license will be issued to you.

At this time we ask that you return your current license, within the next ten (10) days, to Marsha Wandersee in the Licensure Unit. If you have any questions, please contact Child Care Licensing at (402) 471-9302.

Sincerely,


Helen L. Meeks, Administrator
Licensure Unit

HLM/dep

cc: Child Care Licensing

This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

State of Nebraska

Department of Health and Human Services
Division of Public Health

SOUTHEAST COMMUNITY COLLEGE

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an
Operating Child Care Center
located at: 8800 O ST LINCOLN NE 68520

A maximum of 118 children in ages 6 WKS to 13 YRS may be in attendance at any one time during the hours of 0600 to 1800 on MTWTHF.

SOUTHEAST COMMUNITY COLLEGE CHILD DEVELOPMENT CTR is hereby issued License No.
CCC7744

whose status is Active-Corrective Action Status effective from 09/08/2011
Amended: 09/08/2011

Given under the name and Seal of the Department
of Health and Human Services Regulation and
Licensure of the State of Nebraska at Lincoln on
September 27, 2011.



David Bergsbo, MEd, Chief Medical Officer, Director
Division of Public Health, Department of Health and Human Services

September 8, 2011

Southeast Community College Child Development Center
Southeast Community College
Attn: Kari Schell, Director
Attn: Dr. Jack Huck
8800 O Street
Lincoln, NE 68520

Dear Ms. Schell:

I have received and reviewed the Corrective Action Plan you submitted on August 26, 2011. You have addressed all of the items listed in your Corrective Action Status notice. Your plan is now approved.

Your plan stated the following:

Licensee (Southeast Community College) will ensure:

1. Staff will follow and the Director will monitor the following policies: Internal Communication Policy, Emergency Contact Policy, Adequate & Appropriate Supervision Policy, Outdoor Classroom Guidelines, General Outdoor Guidelines, Urgent Care and Death Policy, and the New Staff Orientation and Training Policy.
2. Staff including the Director will attend a two (2) hour workshop on the topic of adequate and appropriate supervision presented by trainer- Tracy Gordon. Copies of the training certificates must be submitted to CCIS Katie Zabel – P.O. Box 98933, Lincoln, NE 68509 by no later than October 15, 2011.
3. Director will enroll in, attend and complete the specified modules of the Management Training Program. Certificates of Completion of those modules will be submitted to CCIS Katie Zabel, by May 1, 2012.
4. In addition you will ensure that the facility staff follows Corrective Action Plan submitted.

You are required to post a copy of the Corrective Action Notice, next to your Child Care Center License.


Your Corrective Action Status is in effect from September 8, 2011 through March 8, 2012.

You are subject to monitoring visits by Children's Services Licensing staff to determine compliance with this plan.

If at any time subsequent to your placement on Corrective Action Status, should Children's Services Licensing receive substantiated concerns or complaints relating to the care, well being, or risk to children in care, Children's Services Licensing/Division of Public Health will initiate action against your Child Care Center License.

If you have any questions, please contact me at (402) 471-9193 between 8:00am and 5:00pm, Monday through Friday.

Sincerely,



Rene' Tiedt
Child Care Licensing Supervisor
Children's Services Licensing
Nebraska Department of Health and Human Services
P.O. Box 98933
Lincoln, NE 68509

Cc: Katie Zabel, Child Care Inspection Specialist
Marsha Wandersee, Administrative Asst.

Zabel, Katie

From: Friday, August 26, 2011 11:36 AM
Sent: Tledt, Rene; Zabel, Katie
To: Jack J Huck; Dennis Headrick; Denise L Schlake
Subject: SCC Corrective Action Plan
Attachments: Internal Communication.doc; Emergency contact policy.doc; Staff Orientation Checklist.doc; Staff Orientation Checklist for SC.doc; Adequate & Appropriate Supervision.doc; General Outdoor Guidelines.doc; Outdoor Classroom Guidelines.doc; Playground Safety.doc; Bathroom Procedure Policy.doc; Orientation Checklist.doc

Good Morning,

Here are the clarifications you requested regarding the documents we submitted for the Corrective Action Status. You will be receiving the attachments in the mail next week.

Southest Community College CDC Internal Communication Policy:

1. Please review paragraphs 1 & 2. Does this policy apply your "summer camp" program, too? Also, you note there are log books in each room. What is the difference in the log books kept in the room versus the one at the front desk? Are all employees required to read the one at the front desk and the one in any room (s) where they work on a given day? Please clarify.

Yes, this policy does include the Summer Camp program as well as the Center program. We revised the policy to include Summer Camp. The difference in the log books is the one at the front desk is for the entire Center and includes information regarding changes in schedules, absences, who will be picking up or dropping off etc and the log books in the classrooms are more detailed and are specific to that room and the classroom log books contain confidential information. Yes, all staff are required to read the log book at the front desk along with the log book in the classroom they are assigned to for any given day. We also added that into the policy.

Southest Community College CDC Emergency Contact Policy:

1. Will SCC -CDC staff continue to make effort to contact parents and / or emergency contacts until they actually speak to someone? Please clarify.

Yes, we will continue to make every effort to contact parents or emergency contacts until we speak to someone. This has been added into the policy.

Southest Community College CDC New Staff Orientation and Training Policy:

1. Is adequate and appropriate supervision included in your training? It is not listed anywhere. How are staff expected to supervise children? Where are staff expected to be when working with children in rooms, on the playground and while on field trips? Can children leave their groups unsupervised? Can staff leave their rooms or groups unsupervised? Please clarify.
2. Who is responsible for monitoring and observing that the staff follow all of these policies for the main center? Who will monitor the "summer camp" staff? Please Clarify.

Yes, adequate and appropriate supervision is included in our training. It has been added onto the checklists. I have attached the policies that clarify how staff are expected to supervise children and where they should be when working with children in the classroom, on the playground and on field trips.

Children cannot leave their groups unsupervised and staff cannot leave their group unsupervised and all children will be supervised by sight and sound at all times.

The director is responsible for monitoring and observing that the staff follow all of the policies. The Summer Camp Coordinator is responsible for monitoring the summer camp staff.

Please let me know if you have further questions.

Kari Schell, Director
Southeast Community College Child Development Center
8800 O Street
Lincoln NE 68520
402-437-2454

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August 11, 2011

Katie Zabel
Nebraska Department of Health and Human Services
Licensure Unit-Children's Services Licensing
1033 O Street, Suite 540
Lincoln, NE 68508

Dear Ms. Zabel,

Per your letters of July 25, 2011 and August 4, 2011 regarding Complaint #21029 you will find below the requested written corrective action plan for the Southeast Community College Child Development Center (CDC).

Corrective Action Plan:

The following policy/procedures have been developed (or revised) and approved by the Director and Licensee. All of these are currently being implemented.

- 1) A written communication policy for the entire facility/programs, supervisors and staff. (attached)
- 2) A written emergency contact policy/procedure which includes who is responsible for each step of the policy. This will be implemented in case of accidents/injuries to children in care. (attached)
- 3) A staffing policy that includes that new staff will be directly supervised by experienced staff or the Director at all times until the new staff members are fully trained. (attached)

The Director will enroll in, attend and complete by April 30, 2012 the required components of the Management Training Program. Per our conversation, the details will be determined at a later date after your follow up with Pam Dolberg. The Certificate of Completion will be submitted to Children's Services Licensing by May 1, 2012.

The Early Childhood Training Center has been contacted to arrange for the 2 hours of training for the Director and all current staff on adequate and appropriate supervision. The training outline and the name of the trainer will be submitted prior to the deadline of September 1, 2011.

Please let me know if you have any suggestions for revisions of the plan or if you have any further questions.

Sincerely,

Kari Schell, Director
SCC Child Development Center
8800 O Street
Lincoln NE 68520
402-437-2450

c: Dr. Jack Huck
Dr. Dennis Headrick
Dr. Donise Schlake

BOARD OF GOVERNORS

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July 25, 2011

Southeast Community College
Child Development Center
Attn: Dr. Jack Huck, Licensee
Karl Schell, Director
301 S 68th Street
Lincoln, NE 68510

Dear Dr. Huck and Ms. Schell

Nebraska Revised Statutes, Section 71-10119(4), of the Child Care Licensing Act provides that the Department may place a license on Corrective Action Status.

FACTS:

June 20, 2011 and June 23, 2011- Katie Zabel, Child Care Inspection Specialist conducted unannounced complaint inspection at your facility. The following allegations of non-compliance with regulations were substantiated;

- Facility staff failed to provide adequate and appropriate supervision to an injured child for 3 ½ hours after an accident / injury.
- Facility staff endangered the health or morals of a child in care, when they failed to make verbal contact with a parent or emergency contact person following the accident / injury.

HISTORY:

February 1, 2010- Katie Zabel, Child Care Inspection Specialist conducted an unannounced complaint inspection at your facility. Zabel substantiated facility staff failed to provide adequate and appropriate supervision in the bathroom area of the facility.

Regulatory Bases:

391 NAC 8-002 Staff Qualifications:

Center staff, whether paid or volunteer, shall not engage in or have a history of behaviors injurious to or which may endanger the health or morals of the children in care.

391 NAC 8-009 Staffing:

Center staff or any person designated by the licensee as having responsibility for children shall have the responsibility to provide adequate and appropriate supervision at all times children are in attendance. Evidence of negligent or willful lack of supervision is basis for denial of an application or suspension or revocation.

DETERMINING CORRECTIVE ACTION STATUS:

A non-disciplinary probationary license may be issued for the licensee to operate under corrective action status if the department determines that:

- (a) The licensee is unable to comply with all licensure requirements and standards or has had a history of noncompliance;
- (b) The effect of noncompliance with any rule or regulation does not present an unreasonable risk to the health, safety or well-being of children or staff; and
- (c) The licensee has a written plan of correction that has been approved by the department.

Based on the facts presented above and the regulations violated, the Department is placing your operating Child Care Center license for Southeast Community College, Child Development Center located at 8800 O Street, Lincoln, NE 68520 on Corrective Action Status for a period of six months.

CORRECTIVE ACTION STATUS PLAN:

Corrective action status is voluntary and the decision regarding placement on Corrective Action Status is not appealable. However, you are required to submit a written plan of correction that must be approved by the Department.

The minimum your plan must include is the following:

- (1) The Licensee and Director will develop a written communication policy for the entire facility/programs, supervisors and staff.
- (2) The Licensee and Director will develop a written emergency contact policy / procedure that will be implemented in the case of accidents / injuries to children in care, and must include who is responsible for execution of each step of the policy.
- (3) The Licensee and Director will develop a staffing policy that includes that new staff will be directly supervised and monitored by experienced staff or the Director at all times until the new staff members are fully trained.
- (4) Director will enroll in, attend, and complete the Management Training Program by April 30, 2012. Certificate of Completion will be submitted to Children's Services Licensing, 1033 O Street, Suite 540, Lincoln, NE 68508, by May 1, 2012.
- (5) Director and all current staff will complete two (2) hours of training on adequate and appropriate supervision. Training outline and trainer must be pre-approved by Children's Services Licensing by September 1, 2011. Training must be completed and certificates of attendance will be submitted to Children's Services Licensing, 1033 O Street, Suite 540, Lincoln, NE 68508, by October 15, 2011.

(6) Once your plan is approved, you will follow the plan you submit.

Please submit your written Corrective Action Plan to Katie Zabel, Nebraska Department of Health and Human Services, Licensure Unit-Children's Services Licensing, 1033 O Street, Suite 540, Lincoln, NE 68508, within 10 calendar days after you receive this letter.

FAILURE TO SUBMIT CORRECTIVE ACTION PLAN:

If you do not submit a written plan of correction or the written plan of correction is not approved, the Department may discipline your license by imposing one or a combination of the following types of disciplinary action:

- (a) Issue a probationary (disciplinary) license;
- (b) Suspend or revoke a provisional, probationary, or operating license;
- (c) Impose a civil penalty of up to five dollars per child, based upon the number of children for which the program is authorized to provide child care on the effective date of the finding of violation, for each day the program is in violation;
- (d) Establish restrictions on new enrollment in the program;
- (e) Establish restrictions or other limitations on the number of children or the age of the children served in the program; or
- (f) Establish other restrictions or limitations on the type of service provided by the program.

If you have any questions, regarding this letter, please contact Katie Zabel at 402-471-9132 or me at 402-471-9193.

Sincerely

Rene Tiedt
Child Care Licensing Supervisor
Children's Services Licensing
Licensure Unit
P.O. Box 98933
1033 O Street, Suite 540
Lincoln, NE 68509

CC: Katie Zabel, Child Care Inspection Specialist
Marsha Wandersee, Administrative Assistant II

LICENSING AGREEMENT

I, Jack Huck DBA Southeast Community College Child Development Center, 8800 "O" Street, Lincoln, Nebraska 68520, hereby voluntarily state and declare:

I have read and understand the Child Care Standards (CRED-PB-365).

I agree to comply with each of the Child Care Center Standards as long as I am licensed by the State of Nebraska to provide child care services.

I understand and agree to comply with Standard # 13, page 6, which states "The licensee and the director shall not knowingly allow any person, either paid nor volunteer, who has been convicted of, admitted to, or there is substantial evidence of crimes involving intentional bodily harm, crimes against children, crimes involving the illegal use of a controlled substance, or crimes involving moral turpitude to be on the center premises. Center staff, whether paid or volunteer, shall not engage in or have a history of behaviors injurious to or which may endanger the health or morals of the children in care."

I understand and agree to comply with Standard # 43, page 9, which states "The center shall ensure that no child is left alone, pinched, punched, shaken, struck with any object, bitten, or spanked by staff; a brief, supervised separation from the group may be used."

I understand and agree to comply with Standard #44, page 10, which states "Staff shall not discipline children with subjection to derogatory remarks about themselves or their family, abusive or profane language, yelling or screaming, or threats of physical punishment."

I understand and agree that the center will develop a written policy regarding staff notifying their lead teacher or director when they view other staff using inappropriate behavior with children. This policy will be reviewed with each current and all future employees and documentation of the review of the policy will be placed in each staff file.

I understand and agree that each staff member will attend a two hour inservice on developmental appropriate discipline or dealing appropriately with strong willed children. This training will be completed by September 19, 2007, with documentation of training sent to Child Care Resource Specialist, Katie Zabel by September 24, 2007.

I will post a copy of this Licensing Agreement next to my child care license so parents can be informed of the content of the Licensing Agreement.

I understand that Child Care Licensing staff shall conduct announced or unannounced visits to my facility to determine compliance with this agreement.

Any violation of this Licensing Agreement may be grounds for further discipline as the Department of Health and Human Services Regulation and Licensure may deem appropriate.

This agreement shall be in effect from March 19, 2007 to September 19, 2007.

[Signature]
Witness

[Signature]
Licensee

4/6/07
Date

8800 0
Street/Address

Lincoln NE 68510
City and Zip code

4/6/07
Date