

# NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

September 20, 2017

NORTH PLATTE KID'S ACADEMY  
North Platte Community Center, Inc.  
Michelle L. Seidler, Director  
PO Box 1044  
North Platte, NE 69101

Dear Ms. Seidler:

In accordance with the letter written by Harriet Spelts, Child Care Licensing Supervisor, on September 12, 2017, the original License of North Platte Kid's Academy to operate as a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective September 12, 2017, and it will remain in effect until March 12, 2018. Upon completion of this term, a new license will be issued to the Academy.

At this time we ask that you submit the current license of North Platte Kid's Academy by return mail, within the next seven (7) days, to DHHS, Division of Public Health, Licensure Unit, Attn: Rita Krusemark, 301 Centennial Mall South, Lincoln, NE 68509-4986.

If you have any questions, please contact Harriet Spelts, Child Care Licensing Supervisor, at (308) 535-8246.

Sincerely,

Becky Wisell, Administrator  
Licensure Unit  
301 Centennial Mall South  
Lincoln, NE 68509-4986

BW/dcp

cc: Children's Services Licensing

This license shall be kept available in the establishment and such proof of credentialing shall be shown upon request.

# State of Nebraska

Department of Health and Human Services  
Division of Public Health

**NORTH PLATTE COMMUNITY DAY CARE CENTER, INC**  
is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an  
Operating **Child Care Center**  
located at: **1210 SOUTH ASH ST NORTH PLATTE NE 69101**

A maximum of **125** children in ages **6 WKS** to **13 YRS** may be in attendance at any one time during the hours of **0530** to **2330** on **MTWTHFS**.

**NORTH PLATTE COMMUNITY CENTER, INC DBA NORTH PLATTE KID'S ACADEMY** is hereby  
issued License No. **CCC7661**

whose status is **Active-Corrective Action Status** effective from **09/12/2017**

Amended: **09/12/2017**

Given under the name and Seal of the Department  
of Health and Human Services Regulation and  
Licensure of the State of Nebraska at Lincoln on  
**September 20, 2017.**



Thomas L. Williams, MD Chief Medical Officer  
Director, Division of Public Health  
Department of Health and Human Services

# NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

September 12, 2017

Michelle Seidler  
North Platte Kid's Academy  
1210 South Ash St  
North Platte, NE 69101

Dear Ms. Seidler,

I have received and reviewed the modifications made to the Corrective Action Plan you submitted to the Department of Health and Human Services. You have addressed all the items listed in your Corrective Action Status Notice. Your plan is approved.

Your plan stated you will:

1. Ensure staff Jaimee Barrett will attend supervision training before October 31, 2017.
2. Implement and utilize a transition sheet when children are moving around the facility, including work space, classrooms, and the playground. Staff will keep their eyes on children.
3. Hold a staff meeting to instruct staff on small situations that can change an environment easily and how teachers can cope with situations without compromising safety and well-being of all children.
4. Hold a face to name recognition staff training meeting with all staff.
5. Purchase and utilize a portable intercom system, enabling staff to call for assistance without turning their back to children.

You are required to follow the plan you submitted as outlined above.

Your Corrective Action Status is in effect from September 12, 2017 to March 12, 2017 at which time your corrective action status will end. A new license indicating "Corrective Action Status" will be mailed to you. Please post the license in a prominent place upon its arrival.

You are subject to monitoring visits by Children's Services Licensing staff to determine compliance with this plan.

If at any time subsequent to your placement on Corrective Action Status, should Children's Services Licensing receive substantiated concerns or complaints relating to the care, well-being, or risk to children in care, Children's Services Licensing/Licensure Unit will initiate further negative action against your Child Care Center license.

If you have any questions, please contact Tori Urbanovsky at 308-535-8256 or myself, Harriet Spelts, at 308-535-8246.

Sincerely,

1a  
Harriet Spelts, Child Care Licensing Supervisor  
Division of Public Health  
Children's Services Licensing  
200 S. Silber  
North Platte, NE 69101

cc: Tori Urbanovsky, Child Care Inspection Specialist.

NORTH PLATTE KIDS ACADEMY  
1210 SOUTH ASH; P.O. BOX 1044  
NORTH PLATTE, NE. 69103  
308-534-9222



August 2, 2017, (September 12, 2017 revised)

Action Plan:

- 1) Jaimee Barrett Received a Last Warning Write Up: The victim was in her care and under her supervision along with a volunteer. Jaimee will attend the child supervision training before the end of October 31<sup>st</sup>.
- 2) We have already implemented a Transition sheet (attached). The entire staff will go through Name to face recognition training. This will include moving around the work space, classroom or playground and keeping their eyes on the children. We will make sure we roll play and explain the importance of seeing the children before transitions occur, and keeping our eyes on the areas where the children are playing and not our backs.
- 3) We will talk about small situations that can change an environment easily, these situations challenge ratios and supervision abilities and how we as teachers cope and deal with these situations without comprising the safety and wellbeing of all the children in our care.
- 4) We have purchased a communication system so teachers can ask for help or communicate with supervisors inside without turning their backs to the children. This will help with accident reports, sick or injured children and even behavioral problems.

Task Completion:

- 1) Write up was given on July 10<sup>th</sup>, 2017
- 2) Transition Sheets are implemented already but not being used as they were originally intended. Name to face recognition staff training will take place at 6pm on Monday July 31<sup>st</sup>. Mandatory attendance is required.
  - a. We had 100% attendance from all staff.
  - b. We are currently practicing face to name recognition.
  - c. We are spontaneously checking classroom transition sheets.
- 3) Communication device purchased August 31, 2017.
  - a. On July 31<sup>st</sup> I purchased 6 hand held portable intercom systems for the teachers to use when they are away from their classrooms, so they can call for assistance without turning their backs to the children.

Michelle Seidler  
Executive Director

# NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

August 15, 2017

Michelle Seidler  
North Platte Kid's Academy  
1210 South Ash St  
North Platte, NE 69101

Dear Ms. Seidler:

I have received the written Plan of Correction you submitted regarding how you will ensure adequate and appropriate supervision will be provided in your daycare facility at all times children are in attendance.

Upon review of the information, I have determined that more information is needed before I will be able to approve your plan.

As required by the letter previously sent by DHHS, please identify the issue or concern.

You plan indicated a staff training on Name to Face Recognition took place on July 7, 2017. As this date was prior to the associated incident, please submit information about a staff training held after the incident, which addresses all concerns associated with the incident.

Enroll, at a minimum, staff Jaimee Barrett in a supervision training. Submit the name, date, and location of the training.

A revised copy of your written plan must be submitted no later than **August 25, 2017**. Please submit the written plan to the following: Children's Services Licensing, Tori Urbanovsky, 200 South Silber, North Platte, NE 69101.

If you have further questions, please feel free to contact me at (308) 535-8256 or [tori.urbanovsky@nebraska.gov](mailto:tori.urbanovsky@nebraska.gov).

Thank you.

/ / / /

~ ~ ~ ~

Tori Urbanovsky  
Child Care Inspection Specialist

# NEBRASKA

Good Life. Great Mission.

DEPT. OF HEALTH AND HUMAN SERVICES



Pete Ricketts, Governor

July 27, 2017

Michelle Seidler  
North Platte Kid's Academy  
1210 South Ash St  
North Platte, NE 69101

Dear Ms. Seidler:

Nebraska Revised Statutes, section 71- 1911 (4), of the Child Care Licensing Act and Regulations Governing Licensure of Family Child Care Homes, Title 391, Chapter 1, Page 9, 1-003.04B Corrective Action Status provides that the Department may place a provisional or operating license on corrective action status.

## **FACTS:**

On July 10, 2017, a three year old child in the care of North Platte Kid's Academy was unknowingly left unsupervised on the facility's playground. Staff Jaimee Barrett, a volunteer, and 9 children were outside. When the group returned inside, the 3 year old was left unattended on the playground. The 3 year old was found by another staff 13 minutes later.

## **REGULATORY BASIS:**

**391 NAC 3-006.15B Staffing Requirements:** 2. Each room where children are receiving care must have a teacher who is involved with the direct care of children.

**391 NAC 3-006.19 Supervision of Children:** Adequate and appropriate supervision must be provided to children at all times children are in attendance, including during outdoor play. Ultimate responsibility for supervision rests with the licensee.

**391 NAC 3-008.01 Grounds for Denial or Disciplinary Action:** The Department may deny the issuance of or take disciplinary action against a license on any of the following grounds: #1. Failure to meet or violation of any of the requirements of the Child Care Licensing Act or the rules and regulations adopted and promulgated under the Act; # 4. Conduct or practices detrimental to the health or safety of an individual served by or employed at the program.

## **DETERMINING CORRECTIVE ACTION STATUS:**

A non-disciplinary probationary license may be issued for the licensee to operate under corrective action status if the department determines that:

1. The licensee is unable to comply with all licensure requirements and standards or has had a history of noncompliance;

2. The effect of noncompliance with any rule or regulation does not present an unreasonable risk to the health, safety or well-being of children or staff; and
3. The licensee has a written plan of correction that has been approved by the department.

Based on the facts presented above and the regulations violated, the Department is placing your Child Care Center license on Corrective Action Status for a period of six months.

**CORRECTIVE ACTION STATUS: PLAN OF CORRECTION**

Corrective action status is voluntary and the decision regarding placement on corrective action status is not appealable. However, you are required to submit a written Plan of Correction that must be approved by the department. The following items must be included in your written Plan of Correction:

1. Identify the issue or concern;
2. Describe how the center will ensure children in care will be adequately and appropriately supervised at all times, including during outdoor play.
3. Describe what changes have been made to daily routines, attendance taking, and the building to ensure children in the center's care are safe and appropriately supervised at all times.
4. Describe any training that has been or will be completed to further educate center staff on proper supervision.

Please submit your written Plan of Correction to Harriet Spelts, Child Care Licensing Supervisor; 200 S Silber, North Platte, NE 69101 **within ten calendar days after you receive this letter.**

**FAILURE TO SUBMIT CORRECTIVE ACTION PLAN:**

If you do not submit a written Plan of Correction, or the written Plan of Correction is not approved, the department may discipline your license by imposing one or a combination of the following types of disciplinary action:

- (a) Issue a probationary (disciplinary) license;
- (b) Suspend or revoke a provisional, probationary, or operating license;
- (c) Impose a civil penalty of up to five dollars per child, based upon the number of children for which the program is authorized to provide child care on the effective date of the finding of violation, for each day the program is in violation;
- (d) Establish restrictions on new enrollment in the program;
- (e) Establish restrictions or other limitations on the number of children or the age of the children served in the program; or
- (f) Establish other restrictions or limitations on the type of service provided by the program.



If you have any questions regarding this letter, please contact Harriet Spelts, Child Care Licensing Supervisor at 308-535-8246. Thank you.

Sincerely,

  
Harriet Spelts, Child Care Licensing Supervisor  
Children's Services Licensing  
Division of Public Health  
200 South Silber  
North Platte, NE 69101

cc: Tori Urbanovsky, Child Care Inspection Specialist



Division of Public Health, Licensure Unit  
301 Centennial Mall South, 3<sup>rd</sup> Floor, P.O. Box 94986  
Lincoln, NE 68509-4986  
Phone (402) 471-2115 FAX (402) 471-3577

Division of Public Health

State of Nebraska  
Dave Heineman, Governor

June 2, 2011


NORTH PLATTE COMMUNITY CARE CENTER  
1210 South Ash Street  
PO Box 1044  
North Platte, NE 69101

Dear Carrie Witte, Director, North Platte Community DCC:

In accordance with the letter written by Harriet Spelts, Child Care Licensing Supervisor, on May 27, 2011, your original License to operate a Child Care Center in the State of Nebraska has been placed on Corrective Action Status. A license imprinted with the term "Corrective Action Status" is enclosed. This status became effective May 27, 2011, and it will remain in effect until November 27, 2011. Upon completion of this term, a new license will be issued to you.

At this time we ask that you return your current license, within the next ten (10) days, to Marsha Wandersee in the Licensure Unit. If you have any questions, please contact Child Care Licensing at (402) 471-9302.

Sincerely,

  
Helen L. Meeks, Administrator  
Licensure Unit

HLM/dcp

cc: Child Care Licensing

This license shall be kept available in the establishment and  
such proof of credentialing shall be shown upon request.

# State of Nebraska

Department of Health and Human Services  
Division of Public Health

## CARRIE WITTE

is hereby authorized in compliance with laws of the State of Nebraska to establish and conduct an  
**Operating Child Care Center**  
located at **1210 SOUTH ASH ST NORTH PLATTE NE 69101**

A maximum of **125** children in ages **6 WKS** to **13 YRS** may be in attendance at any one time during the  
hours of **0000** to **2400** on **MTWTFSS**

**NORTH PLATTE COMMUNITY DCC** is hereby issued License No. **CCC7661**  
whose status is **Active-Corrective Action Status** effective from **05/27/2011**

Amended: **05/27/2011**

Given under the name and Seal of the Department  
of Health and Human Services Regulation and  
Licensure of the State of Nebraska at Lincoln on  
**June 2, 2011.**



Joany Schaefer MD, Chief Medical Officer, Director  
Division of Public Health, Department of Health and Human Services

NEBRASKA HEALTH AND HUMAN SERVICES SYSTEM



STATE OF NEBRASKA  
DAVE HEINEMAN, GOVERNOR

May 27, 2011

North Platte Community Day Care Center  
Attn: Carrie Witte, Director  
1210 South Ash St.  
P.O. Box 1044  
North Platte, Ne. 69101

CERTIFIED MAIL

Dear Carrie:

I have received and reviewed the Corrective Action Plan. You have addressed all of the items listed in your Corrective Action Status notice. Your plan is approved.

Your plan stated for Bus Trips you will:

1. Require bus drivers leaving the Day Care Center to check out a cell phone and check list from the front desk staff, and leave a checklist of the children/number they are transporting and the cell phone number/color of the phone they have checked out with the front desk staff.
2. Require bus drivers to have a check list/number of the children they are transporting.
3. Require bus drivers to check the children off the check list/number as the children get in and off the bus or van at the destination.
4. Require bus drivers to help children on to the bus and make sure the children are secure in their belts and/or car seats.
5. Require all bus drivers to make sure the children are quiet, no loud music or smoking will be allowed on the vans.
6. Require bus drivers to pull into the bus/van parking space in the day care center lot; all children will remain in their seats until the bus driver gets out of the van and opens the doors to exit the bus. Children will be required to line up beside the bus.
7. Require bus drivers to escort the children into the building and then return to the bus to visually inspect and lock the bus/vans.

Your plan stated for Bus School Routes you will:

1. Require bus drivers leaving the Day Care Center to take children to and from school to check out a cell phone and checklist from the front desk staff.
2. Require bus drivers to have a list of students being picked up at each school before leaving the building.
3. Require bus drivers to help students on to the bus and secure them in their belts and/or car seats.
4. Require bus drivers to notify the center front desk staff and the school secretary if a child on the list is not present to ride; and then front desk staff will notify the parent the child was not present to ride and was not transported to North Platte Community Day Care Center.
5. Require bus drivers to notify the center desk staff and the school secretary if there is a child present to ride that is not on the list; and then front desk staff will notify the parent the child has been transported to North Platte Community Day Care Center. The bus driver will add all additional children riding the bus to the check list.
6. Require all bus drivers to make sure the children are quiet, no loud music or smoking will be allowed on the vans.
7. Require bus drivers to pull into the bus parking space in the day care center lot; all children will remain in their seats until the bus driver gets out of the vans and opens the doors to exit the bus. Children will be required to line up beside the bus.
8. Require bus drivers to escort the children into the building and then return to the bus to visually inspect and lock the vans.
9. Require front desk staff to visually check each child in.

NORTH PLATTE LOCAL OFFICE  
200 SOUTH SILBER, NORTH PLATTE, NEBRASKA 69101, PHONE: (308) 535-8134 FAX (308) 535-8175

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

PRINTED WITH SOY INK ON RECYCLED PAPER

LO-57

You are required to follow the plan you submitted as outlined above.

Your Corrective Action Status is in effect from May 27, 2011 to November 27, 2011.

You are subject to monitoring visits by Children's Services Licensing Staff to determine compliance with this plan.

If at any time subsequent to your placement on Corrective Action Status, should Children's Services Licensing receive substantiated concerns or complaints relating to the care, well being or risk to children in care, Children's Services/Licensure Unit will initiate further negative action against your Child Care Center license.

If you have any questions, please contact Vona Koch, Child Care Inspection Specialist at 535-8256, or me at 535-8246.

Sincerely,

  
Harriet Spelts, Child Care Inspection Specialist Supervisor  
DHHS-Dept. Public Health-Children's Services-Licensing  
200 South Silber  
North Platte, NE. 69101

cc: Vona Koch, Child Care Resource Specialist  
Marsha Wandersee, Administrative Assistant II

## **NORTH PLATTE COMMUNITY DAY CARE CENTER, INC. ACTION PLAN**

### **BUS Trips**

All bus drivers leaving North Platte Community Day Center in the buses or vans must check out a cell phone and check list from the front desk staff.

All bus drivers must leave a check list of the children/number they are transporting and the cell phone number /color of the phone they have checked out with the front desk staff.

All bus drivers must have the check list/number of the children they are transporting.

All bus drivers must check the children off the check list/number as the children get in and off the bus or van at the destination.

All bus drivers must help children on to the bus and make sure the children are secure in their belts and/or car seats.

All bus drivers will make sure the children are quiet, no loud music and no smoking on the vans.

All bus drivers will pull into the bus/van parking space in the day care center lot. Children will not be dropped off in front of the building.

All children will remain in their seats until the bus driver gets out of the vans and opens the doors to exit the bus. Children will line up beside the bus.

All bus drivers will escort the children into the building.

All bus drivers will return to the bus to visually inspect and lock the vans.

### **BUS School Routes**

All bus drivers leaving North Platte Community Day Center in the buses or vans to take students to and from school must check out a cell phone and checklist from the front desk staff.

All bus drivers must have a list of students being picked up at each school before leaving the building.

All bus drivers must help students on to the bus and secure them in their belts and/or car seats.

All bus drivers must notify the center front desk staff and the school secretary if a child on the list is not present to ride. Center front desk staff will notify the parent the child was not present to ride and was not transported to North Platte Community Day Care Center.

All bus drivers must notify the center desk staff and the school secretary if there is a child present to ride that is not on the list. Center front desk staff will notify the parent the child has been transported to North Platte Community Day Care Center. All additional children riding the bus will be added to the check list.

All bus drivers will make sure the children are quiet, no loud music and no smoking on the vans.

All bus drivers will pull into the bus parking space in the day care center lot. Children will not be dropped off in front of the building.

All children will remain in their seats until the bus driver gets out of the vans and opens the doors to exit the bus. Children will line up beside the bus. All bus drivers will escort the children into the building. The center front desk staff will visually check each child in.

All bus drivers will return to the bus to visually inspect and lock the vans.

Approved by Board of Director: May 24, 2011.

Bus School Routes: Date: \_\_\_\_\_

Cell color \_\_\_\_\_

List of students to be picked up \_\_\_\_\_

Children checked onto van \_\_\_\_\_

Children secure in belts/car seats \_\_\_\_\_

Center notified if child on list is not present \_\_\_\_\_

Center notified & school secretary if child present but  
not on list \_\_\_\_\_

Additional children present added to list \_\_\_\_\_

Return

Van parked in parking space \_\_\_\_\_

Children lined up beside the van \_\_\_\_\_

Children clocked/checked into center \_\_\_\_\_

Return to van to inspect for children & lock doors \_\_\_\_\_

Staff signature \_\_\_\_\_

Write names of children on back of check list



**Van Check list:** Date \_\_\_\_\_

Destination \_\_\_\_\_

Departure time \_\_\_\_\_

Estimated return \_\_\_\_\_

Number of children \_\_\_\_\_

Cell phone (color) \_\_\_\_\_

List of children & cell color left with Front desk staff \_\_\_\_\_

Children checked onto bus \_\_\_\_\_

Children secure in belts/car seats \_\_\_\_\_

Van parked @ destination \_\_\_\_\_

Check children's name off list \_\_\_\_\_

Check children back onto van \_\_\_\_\_

**Return:**

Van parked in parking space \_\_\_\_\_

Children lined up beside the bus \_\_\_\_\_

Children checked back into building \_\_\_\_\_

Return to bus to inspect for children & lock doors \_\_\_\_\_

Staff signature \_\_\_\_\_

**Write names of children on back of check list**

Name: on off on off van

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

May 17, 2011

North Platte Community Day Care Center  
Attn: Carrie Witte, Director  
1210 South Ash St.  
North Platte, NE. 69101

CERTIFIED MAIL

Dear Ms. Witte:

Nebraska Revised Statutes, section 71-1911 (4), of the Child Care Licensing Act, provides that the department may place a license on corrective action status.

**FACTS:**

On May 4, 2011, a 6 year old female child was left in one of the 15 passenger vans after being picked up from Lincoln Elementary School. The children arrived at the center at approximately 1:58 p.m. and at approximately 2:25 p.m., center staff found the female child inside the van parked in front of the day care center. The children riding in the van had got off the van and the van driver, thinking she had all children unloaded and accounted for, locked the van leaving the female child inside. About 20 minutes later, an employee heard what they thought was a car alarm and when a second employee went outside to check, she realized it was coming from one of the vans, and upon checking, found the child inside. On the day of the incident, the temperature was around 70 degrees Fahrenheit.

**REGULATORY BASIS:**

391 NAC 8-009 STAFFING-SUPERVISION: Center staff or any person designated by the licensee as having responsibility for children shall have the responsibility to provide adequate and appropriate supervision at all times children are in attendance. Evidence of negligent or willful lack of supervision is basis for denial of the application or suspension or revocation of the center's license.

**DETERMINING CORRECTIVE ACTION STATUS:**

A non-disciplinary probationary license may be issued for the licensee to operate under corrective action status if the department determines that:

- (a) The licensee is unable to comply with all licensure requirements and standards or has had a history of noncompliance;
- (b) The effect of a noncompliance with any rule or regulation does not present an unreasonable risk to the health, safety or well-being of children or staff; and
- (c) The licensee has a written plan of correction that has been approved by the department.

Based on the facts presented above and the regulation violated, the department is placing your operating license on Corrective Action Status for a period of six months.

#### **CORRECTIVE ACTION STATUS: PLAN OF CORRECTION**

Corrective action status is voluntary and the decision regarding placement on corrective action status is not appealable. However, you are required to submit a written Plan of Correction that must be approved by the department. The following items must be included in your written Plan of Correction:

- \* Provide a copy of a written transportation policy that outlines the procedures drivers are to follow when transporting children, to include when children are picked up, and arrival at their destination.
- \* Describe what you have changed within the daily routine to ensure that children who are transported by center vehicles are adequately and appropriately supervised at all times, to ensure that no child is ever left in a center vehicle unsupervised.

Please submit your written Plan of Correction to Vona Koch, Child Care Inspection Specialist; 200 South Silber; North Platte, NE. 69101 within 10 calendar days after you receive this letter.

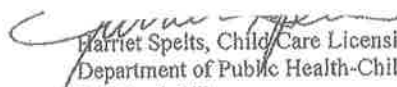
#### **FAILURE TO SUBMIT CORRECTIVE ACTION PLAN:**

If you do not submit a written Plan of Correction, or the written Plan of Correction is not approved, the department may discipline your license by imposing one or a combination of the following types of disciplinary action:

- (a) Issue a probationary (disciplinary) license;
- (b) Suspend or revoke a provisional, probationary, or operating license;
- (c) Impose a civil penalty of up to five dollars per child, based upon the number of children for which the program is authorized to provide child care on the effective date of the finding of violation, for each day the program is in violation.
- (d) Establish restrictions on new enrollment in the program;
- (e) Establish restrictions or other limitations on the number of children or the age of the children served in the program; or
- (f) Establish other restrictions or limitations on the type of service provided by the program.

If you have any questions regarding this letter, please contact Vona Koch, Child Care Inspection Specialist at 308/535-8256 or Harriet Spelts, Child Care Licensing Supervisor at 308/535-8246.

Sincerely,

  
Harriet Spelts, Child Care Licensing Supervisor  
Department of Public Health-Children's Services-Licensing  
200 South Silber  
North Platte, NE. 69101

cc: Vona Koch, Child Care Inspection Specialist  
Marsha Wandersee, Administrative Assistant 2  
Laura Davis, Resource Development Worker